



Rules and Responsibilities

Camp Hosanna is excited to welcome you to our farm for your school camp. For your stay to be a safe and successful one, please familiarise yourself and the rest of your group with the following Camp Hosanna rules and responsibilities.

Medical and Informed Consent

It is the Group Leaders responsibility to obtain and collect all Medical and Consent Forms which are supplied by Camp Hosanna prior to your visit. Once provided, it is the Group Leaders responsibility to have all Participants Forms completed in full and stored appropriately prior, during and after your Camp Hosanna program. Group Leaders in charge must provide a list of all guests' names. Camp Hosanna recommends one Leader to every 15 guests.

Facilitated Activities

Camp Hosanna programs CAN ONLY be run with qualified Camp Hosanna staff. Camp Hosanna also provides some equipment for self run activities or recreation and sports activities. For all activities, each guest is required to wear enclosed footwear, appropriate clothing and have a clear understanding of activity instructions and safety requirements.

Care of Property

The grounds, buildings, and equipment are the property of Camp Hosanna. Any damage must be reported immediately. Cost of replacement or repairs are the responsibility of the group and guests concerned.

Care of Environment

We are fortunate to share our home with our local flora and fauna. Please leave native wildlife alone, stay on tracks provided, stay off garden beds and no littering.

Catered Groups

Special dietary requirements must be provided by completing the '*Special Dietary Requirement*' form. These forms must be issued to Camp Hosanna at least 2 weeks prior to camp commencement. Groups are required to set and clear tables for each meal and to wash dishes.

Cleaning and Hygiene

Guests are responsible for keeping the site and buildings clean and tidy. Guests can obtain cleaning equipment from Camp Hosanna staff.

Departure

All accommodation needs to be left in the same condition as it was when you first arrived. All equipment is to be returned and losses or breakages to be accounted for. Anything left behind (lost property) will be given to charity if not claimed within 60 days after departure.

Emergency Procedures

The Emergency Management Plan is available for download from our website www.hosannafarmstay.com.au/schools and is also posted throughout Camp Hosanna. Group leaders need to make themselves familiar with the arrangements.

Fire Fighting Equipment

Fire extinguishers and smoke detectors are vital and are located around the site. These should not be tampered with or removed unless required. Fines of \$100 per extinguisher apply for any unauthorised use.



Evenings

Camp activities should cease operating by 10.00 pm, or as previously discussed with Management. Please ensure that all unnecessary lights are switched off before retiring for the evening.

Fires

No fires or BBQ's may be lit on the property without the consent of Camp Hosanna staff, which includes the sauna.

First Aid

Group Leaders are responsible for their own first aid equipment and first aid administration during all self run and free time activities.

Incident Reports

The Group Leader is responsible for ensuring the Camp Hosanna 'Incident Report' form is completed and issued to reception for all accidents, irrespective of the severity of the accident.

Hazards

Potential hazards include, low light areas, campfires, undulating landscape, unpaved areas, park staff on machinery, and electric fences.

No Pets

Pets during school camps are an unnecessary distraction for group leaders, additional burden on the pets' owner and can be detrimental to our native animals.

Out of Bounds Areas

The out of bounds areas are: the dam (when teacher supervision is not present), storerooms, work sites, houses, and neighboring properties.

Camp Hosanna Vehicles & Machinery

CANNOT BE USED BY ANY GUEST FOR ANY REASON WHATSOEVER.

Camping in Camp Hosanna Tents

No bedding is provided. Please ensure that ALL guests arrive with adequate bedding, pillow, sleeping bag and sleeping mat.

Water Activities

Group Leaders/members ARE FULLY RESPONSIBLE for the safety and supervision of their fellow group members when in and around swimming areas. All students/guests must have appropriate supervision organised at ALL TIMES or provided by Group Leaders at the minimum ratios as recommended by the relevant authorities in relation to your Group type. ALL guests must be made aware of ALL water risks and rules upon arrival by Group organisers.

School Groups

All students must have appropriate supervision organised at all times or provided by Group Leaders in charge at a ratio of 1 Supervisor for every 20 Students. At least 1 Swimming Supervisor must have appropriate first aid and life saving qualifications.

Terminating Occupancy

Camp Hosanna reserves the right to terminate occupancy without notice for breach of Camp Hosanna Rules, Regulations and Responsibilities.



Telephone

Group leaders are responsible for providing their own mobile phone at all times. There is also a phone available for specific use at reception. In an emergency the reception phone and private staff phones are available.

Water Usage

As our water comes from rain and dam water, the supply is limited. We ask that showers are limited to 3 minutes. Please help us to conserve our water.

AS GROUP LEADER, I HAVE READ AND UNDERSTAND ALL RULES AND RESPONSIBILITIES AND WILL ENSURE THAT **ALL MEMBERS** OF THE GROUP ARE FULLY INFORMED OF ALL CAMP HOSANNA RULES AND REGULATIONS. I HAVE ALSO OBTAINED **SIGNED CAMP HOSANNA CONSENT FORMS FROM ALL PARTICIPANTS.**

Group Name: _____

Name: _____

Signature: _____ Date: ____/____/____