

Risk Management Plan

GENERAL RISKS

Description	Probability	Severity	Control Measure	Responsibility
Lightning	Low	High	Monitor weather on internet; cancel activities if lightning storm is imminent.	School
Natural Hazards; i.e. dead branches; spiders; ants	Low	Variable	Staff to check for hazards before each group session. Monthly maintenance checks to be carried out.	Hosanna / School
Lack of First Aid	Low	Variable	All activity staff to carry a mobile, supervising teaching staff to be first aid qualified, and First Aid available at reception.	Hosanna / School
Inappropriate footwear	Medium	Low	Students only allowed to undertake activities if in enclosed shoes.	School
Inappropriate clothing, i.e. skirts; very short shorts; midriff tops	Medium	Low	Students to be informed of danger of not wearing appropriate clothing and will be left out of activities if they do not comply.	School
Sun Burn/Stroke/Dehydration	Medium	Medium	Students are encouraged to slip, slop, slap and drink plenty of water.	Hosanna / School
Bee stings/ Allergic Reactions	Low	Medium/High	Any student allergies, including bee stings and/or other stings should be made known to Hosanna and the school prior to the camp. Epi Pens should be brought with the student if applicable or other medication.	School
Snake bite	Low	High	Snakes are few in the area and relocated when found. Students briefed on appropriate snake behaviour on arrival.	Hosanna / School

SWIMMING IN THE DAM

Students Drowning	Low	High	Leaders and teachers on watch for any struggling students. Also a lifeguard can be hired.	School
Slippery Surface Falls	Low	High	All entry surfaces into the dam are wood, treated for mould.	Hosanna / School
Diving into Dam onto another	Low	High	Teachers to supervise children. Students are briefed with the rules of the	School

student			dam. Signage at diving board area.	
Sun Burn/Stroke/Dehydration	Medium	Medium	Students are encouraged to slip, slop, slap and drink plenty of water.	School
Lost Child	Low	Medium	Dam has close supervision of students from various aspects. Students to be briefed prior to dam use. Entire property is enclosed by fences. Difficult to get lost.	School
General Public	Low	Low	Private facility, public guests are briefed on children policy.	School
FARM TOUR/ FEEDING ANIMALS				
Students receiving a farm animal bite or being stood on.	Medium	Medium	All students briefed on how to feed animals. Provision of a feeding fence to separate students and animals.	Hosanna / School
Riding in the back of the Land Rover.	Low	Medium/high	All students briefed on appropriate seating/standing behaviour. Roll cage fitted, only experienced Hosanna staff to drive vehicle. Vehicle registered with third party insurance.	Hosanna / School
Bee stings/ Allergic Reactions	Low	Medium/High	Any student allergies, including bee stings and/or other stings should made known to Hosanna and the school prior to the camp. Epi Pens should be brought with the student if applicable or other medication.	School
AMAZING RACE				
Rolling an ankle whilst running on uneven ground	Low	Medium	Students briefed on uneven ground, and advised to use roads where possible.	Hosanna / School
Sun Burn/Stroke/Dehydration	Medium	Medium	Students are encouraged to slip, slop, slap and drink plenty of water.	Hosanna / School
Getting Lost	Low	Low	Ensure that appropriate course is selected for each group based on age and perceived ability.	Hosanna / School
Injuries	Low	Low	As minimum group size is three or more, if injury occurs, one participant is to return to the starting point and inform the Activity Leader while the other participant stays with the injured person. All participants can be monitored from the central location.	Hosanna / School
No ability to judge time	Low	Low	All students are issued with countdown timers. Time monitoring is a large part of the activity.	Hosanna / School

Fingers caught when using large wooden puzzle pieces	Low	Low	Activity is down on the grass. Students briefed prior to commencement of safe practice and behaviour.	Hosanna / School
Spreading of disease through saliva.	Low	Medium	All challenges requiring contact with the mouth have a disinfectant solution to wash mouth pieces, cups etc.	Hosanna / School
KATAPULT				
Rolling an ankle whilst running on uneven ground	Medium	Medium	Students briefed on uneven ground. Ground checked periodically for large holes and hazards.	Hosanna / School
Sun Burn/Stroke/Dehydration	Medium	Medium	Students are encouraged to slip, slop, slap and drink plenty of water. Water provided onsite during the game.	Hosanna / School
Ramming with shields	Medium	Medium	Students are briefed and rules enforced to prevent shield ramming and all physical man to man contact. Shields have rubber trim to absorb impact if contact occurs.	Hosanna / School
Students being struck with a flag	Low	Medium	Students are briefed and rules enforced to prevent flags from being thrown or from being used to strike others.	Hosanna / School
Students running into catapults	Low	Medium	Katapults are encased in protective foam padding.	Hosanna / School
Boisterous Play	Low	Low	Students briefed on appropriate behaviour during play. Given warning about it in playtime. If they continue they are removed from game.	Hosanna / School
Collisions between players during game play	Low	Medium	Strictly enforce safety rules. A Referee assigned to every game to ensure rules are not broken.	Hosanna / School
Tripping	Low	Medium	All catapults designed to minimise trip hazard.	Hosanna / School
Slipping in Wet Weather	Medium	Medium	Encourage Players to be cautious when playing in wet weather.	Hosanna / School
Students being hit by catapulted balls	High	Low	All balls are tennis balls. Katapults designed so they can only fire into the air and not at players on the ground.	Hosanna / School
FARMERSGOLF				

Rolling an ankle whilst walking on uneven ground	Low	Low	Students briefed on uneven ground.	Hosanna / School
Sun Burn/Stroke/Dehydration	Medium	Medium	Students are encouraged to slip, slop, slap and drink plenty of water. Water provided onsite during the game.	Hosanna / School
Students being struck with club	Low	Medium	Students briefed on safe playing distances and rules to ensure that each player has adequate clearance when hitting the ball.	Hosanna / School
Students falling into the creek	Low	Low	Creek is shallow and does not exceed 1m in depth. Students briefed on creek hazards and safe approaches /crossing of the creek. Activity not to be played if creek rises during heavy rain.	Hosanna / School
DREAMTIME AND DAMPER				
Students being burnt	Low	Medium	Students briefed on campfire, lantern and fire panel safety and supervised by teaching staff and Hosanna facilitators. Lanterns are designed to prevent candle movement and heat resistant baking paper is used for lantern covers. Fire panels are soaked in kerosene and lit by Hosanna facilitators only.	Hosanna / School
Injury from exploding rocks around campfire	Low	High	Students briefed on campfire safety and supervised by teaching staff. All rocks around campfires have been tested prior to use.	Hosanna / School
Smoke inhalation	Low	Medium	Students briefed about smoke danger. To be supervised by teaching staff.	School
Poisoning from cooking damper/marshmallows on live twigs	Low	High	Only approved/supplied sticks to be used for cooking marshmallows. Bamboo recommended.	Hosanna / School
Rash developing from face paint	Low	Low	Paint ingredients are non toxic chalk, dairy cream, hardwood charcoal and water. No skin irritation is expected or has occurred in the past. However students are briefed to wash off the face paint if they feel skin irritation.	Hosanna / School
GLOW WORMTUNNEL NIGHT WALK				
Participant/s getting separated from the group, or getting lost or left behind	Low	Low/Medium	Teachers to be at front and back of group and a few throughout the middle making sure students remain together.	School

Participant tripping or rolling/spraining their ankle	Medium	Low	All participants must wear fully enclosed shoes and torches can be used.	School
CLIMBING MT WARNING				
Distance to Murwillumbah Hospital	-	-	Assisting a rolled ankle / snake bite etc up to 3 hrs from top of Mt warning to car. Mt Warning car park to Hospital 30km approx (30 minutes)	School
Participant/s getting separated from the group, or getting lost or left behind	Low	Low/Medium	Teachers to be at front and back of group and a few throughout the middle making sure students remain together. All students told to stay on the track. Do not cut the track!	School
Participant tripping or rolling/spraining their ankle	Medium	Low	All participants must wear fully enclosed shoes. Students briefed on uneven rocky and slippery ground. Important that students watch where they are going at all time. Students not to cut the track.	School
Sun Burn/Stroke/Dehydration	Medium	Medium	Students are encouraged to slip, slop, slap and drink plenty of water during the hike. All students to have a water bottle.	School
Bee stings/ Allergic Reactions	Low	Medium/High	Any student allergies, including bee stings and/or other stings should be known prior to the climb. Epi Pens should be brought with the student if applicable or other medication.	School
Snake bite	Low	High	Snakes are few in the rainforest. Students briefed on appropriate snake behaviour by teachers. If bitten administer first aid and assist/stretcher to car and drive to Murwillumbah Hospital for treatment. Try to identify photograph snake for identification and treatment.	School
Students falling from height on top ascent/decent	Low	Extreme	Teachers to lead and follow group, with special attention to students who are known to be clumsy or scared. Teachers to brief students prior to ascent/decent and shown scrambling techniques and told to use chain where appropriate. Students to remain behind observation barriers at all times when on top.	School
Rock fall	Low	High	Students told to yell "rock" if rock is dislodged to warn other below. Students told not to cut the track.	School